

BULLETINS & VARIANCES SECTION

This is a quick guide to the main functionalities of the BULLETINS & VARIANCES Sections of JIG Dashboard.

This section of the Dashboard allows locations who are operating to JIG Standards to see JIG Bulletins that affect their activity, and to register any active Variances. Site Managers can update the actions they have taken; in particular confirming that Bulletin Actions have been taken and Variances reviewed or closed.

Recording this information on the Dashboard allows Users responsible for several locations to review their status and ongoing actions without having to contact the Site Manager every time.

Bulletins and Variances home page

The landing page for this section shows one or a list of sites and their action status. Access to the page is either from the Dashboard homepage, or from the Dashboard Menu.

🚫 You have 12 overdue bulletin action(s).

Showing combined Bulletin Summary for ALL your locations

Bulletin Summary Variance Register

	Overdue (12)	Open (9)	Closed (4)	
Abidjan-POOL:REF	0	2	0	👁️
Auckland AKL-IP	3	2	0	👁️
Athens ATH-SAFCO:IP	3	2	1	👁️
Athens ATH-OFC:ADH	0	1	1	👁️
Brussels BRU-LM:IP	3	1	1	👁️
Amsterdam AMS-GTS:IP	3	1	1	👁️

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Clicking on the Variance Register Tab reveals any sites that have active Variances in place.

🚫 You have 22 overdue bulletin action(s).

Showing combined Bulletin Summary for ALL your locations

Bulletin Summary Variance Register

	Requiring Review (0)	Active (2)	Closed (0)	
Athens ATH-OFC:ADH	0	2	0	👁️

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Summary by Bulletin

This view allows Users to see a list of Actions by bulletin, and how many sites (if they are responsible for many) have already acted on the Bulletin and/or are overdue.

🔔 You have 22 overdue bulletin action(s).

Showing Summary by Bulletin for your applied filters

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FILTER +

EXPORT +

HELP +

BULLETIN 146 (6th December 2024) ↓

JS Due on: 31/12/2024
Deadman controls shall be tested independantly of the hydrant pit valve.

0x 😊 0x 😊 1x 😞

RA Due on: 31/12/2024
Owners of (hydrant) test rigs to make adjustments if needed.

0x 😊 0x 😊 1x 😞

BULLETIN 152 (8th May 2025) ↓

RP Due on: 30/05/2025
Good Practice to read and adopt this manual

0x 😊 1x 😊 0x 😞

BULLETIN 151 (8th May 2025) ↓

RA Due on: 01/05/2025
Remove WBF manufactured between Jan and july 2024

0x 😊 0x 😊 1x 😞

RA Due on: 15/05/2025
Conduct pre-service checks on all WBF

0x 😊 0x 😊 1x 😞

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A bulletin may have several associated actions, marked in the **Blue Circle**. Note that some Bulletins (especially GP Bulletins) may be an RA – Required Action for JIG JVs, but an RP – Recommended Practice for other sites.

Clicking on the **Overdue** sign carries you through to the site(s) who have not yet complied. The click-through works for any of the status types.

You can also download the Bulletin directly from this view.

Clicking on the “overdue” sign takes you to a site or list of sites that have not yet complied.

RA BULLETIN 151 ×

0

To change the status of an action, select a location from the list below.


LOCATION	COMPLETED ON
Brussels BRU-LM:IP	👁 STILL TO ACTION 🚫 🕒 01/05/2025
Auckland AKL:IP	👁 STILL TO ACTION 🚫 🕒 01/05/2025
Athens ATH-SAFCO:IP	👁 STILL TO ACTION 🚫 🕒 01/05/2025
Amsterdam AMS-GTS:IP	👁 STILL TO ACTION 🚫 🕒 01/05/2025

All sites to quarantine WBF produced between the dates stated i nthe Bulletin

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Clicking on the site name takes you into details of the site. You can read a short description of the Action and any comments the Site Manager may have entered.

Action completion by Site Manager.

Clicking on the site name from the previous list, or the “View more”  symbol in the summary page takes you to the **Bulletin Actions** screen that is also accessible from the Menu.

The list can be sorted or prioritised. Overdue items are highlighted with a red date stamp. Select one of the Bulletins to update the Action status.

The screenshot shows the 'Bulletin Actions' interface. On the left is a navigation menu with 'Bulletin Actions' highlighted. The main area displays a list of actions under 'ACTION REQUIRED' and 'COMPLETED'. A detailed view for 'BULLETIN 146' is shown, including its location, due date, and an 'Update Status' dropdown menu. A red date stamp '31/12/2024' is visible next to the due date. A comment box is present for adding notes. A red box with the text 'TEST DATA for illustration only' is overlaid on the bottom left of the screenshot.

Status can be updated using the drop-down list, and a comment added if necessary.

Variance Library

By clicking on a site name in the landing page summary (see above), you arrive at a single site summary. For Site Managers, it is quicker to click directly on Variance Library in the menu.

Though JIG Standards do permit Variances, they are by definition short-term, can be valid for a maximum of 3 years, and have to contain extra mitigations for the part of the Standards that the location cannot comply with immediately.

It is good Governance for individuals that have oversight responsibility for the location to be aware of Variances and be able to review them. This section of the dashboard has been designed around these factors. Though not available immediately at start up, any active Variances in Dashboard will be highlighted in the JITS Inspection System for Inspectors to review before they commence the inspection.

🚨 You have 22 overdue bulletin action(s).

Showing Variance Library for your applied filters

Newest First

+ Add Variance

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ACTIVE

NO HIGH LEVEL ALARM ↓
 Athens ATH-OFC-ADH

 Date Uploaded: 19/05/2025
 12 month review: 19/05/2026 ✔
 24 month review: 19/05/2027
 Expires: 04/10/2027

🗨️

REQUIRING REVIEW

EXPIRED

CLOSED

HJB TEST 19/05 ↓
 Athens ATH-OFC-ADH

 Date Uploaded: 19/05/2025
 12 month review: 19/05/2026
 24 month review: 19/05/2027
 Expires: 19/05/2028

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This view gives you an oversight of Variances at this location, including the capability to download the Variance Certificate, to see any comments. Also note the green labelling indicating that the first annual review has been completed.

Clicking on the Variance tile allows the user to see a brief description of the Variance and the main mitigating actions. Site Managers with EDIT rights use this view to update the Status of the Variance and any reviews.

NO HIGH LEVEL ALARM ↓
✕

STATUS Open

Location: TEST DATA for illustration only

Date uploaded: 19/05/2025

12 month review due: 19/05/2026 ✔ Completed

24 month review due: 19/05/2027 ☐

Expires: 04/10/2027

Submit

Reason for Variance

waiting spare parts or new alarm

Principle Mitigations

manual calculation of filling amount. Reduced pumping speed for EKAAA

Comments

Submit Comment

(21/05/2025)
 This is a test variance only

Adding a Variance

This functionality is only available for site managers and people with EDIT rights for the location.

🔔 Are you looking for data still available in [old Dashboard?](#) [Go to old Dashboard](#) →

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FILTER +

EXPORT +

🔔 You have 22 overdue bulletin action(s).

<p>Variance Title</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="Variance Title"/>	<p>Expiry Date</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="21/05/2028"/>
<p>Location</p> <input style="width: 95%; border: 1px solid #ccc;" type="text" value="Select a location"/>	<p>Reasons for Variance</p> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div>
<p>Principal Mitigations</p> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div>	<p>Upload your Variance documentation</p> <div style="border: 1px solid #ccc; padding: 5px; display: flex; align-items: center;"> <input style="margin-right: 5px;" type="button" value="Browse..."/> No file selected. </div>

When a Variance has been approved, it is uploaded on this screen. A brief summary of the reason and principal mitigations are required, and the Variance Certificate has to be uploaded in PDF format. The Variance cannot be saved and submitted without the attachment.

The details entered here automatically flow through into the User screens seen previously.