

Introduction

JIG 1 section 6.5.1 (I) identifies the operation of aircraft fuel system controls (for IATA Service Level 1) including the manipulation of tank valves & switches, drip and dip sticks and the checking of the security of tank fill caps, covers and components as an airline responsibility. This usually requires airline personnel to access the fuelling panel from the fuelling vehicle platform or fuelling steps/towable platforms.

The minimum PPE requirements for the fuelling operators are shown in Appendix A3. It is recognized that airline personnel may be exposed to similar hazards as the fuelling operators, for tasks they undertake during fuelling operations using fuelling equipment such as fuelling steps/ladders and vehicle platforms.

The purpose of this bulletin is to raise awareness to airline personnel of the potential hazards that they may be exposed to over the course of their duties during fuelling operations and to highlight the need for the use of appropriate PPE.

Minimum PPE Requirements for fuelling operators

The minimum PPE expected to be worn by fuelling operators during fuelling operations, as presented in Appendix A3 of JIG 1, consist of the following:

- High visibility clothing with good anti-static properties
- Oil resistant Safety Boots with ankle support and toe protection
- Gloves
- Hearing Protection
- Eye protection (safety glasses)
- Bump cap

PPE for airline personnel

For airline personnel to safely access the fuelling vehicle platform or fuelling steps/towable platforms during fuelling operations, it is expected that they wear appropriate PPE, commensurate with the hazards associated with the activities they are performing and their roles and responsibilities. Airlines are expected to perform their own Risk Assessments to determine appropriate PPE for their personnel, taking into account the JIG PPE expectations, local legislation, airport authority requirements and local safety committee recommendations.

Actions to Implement this Bulletin (See Table 1 for Action Type Codes)

Action Description	Action Type	Target Completion Date
Aircraft Fuelling Operations to review the content of this bulletin and to inform airline personnel of the need to use PPE during fuelling operations, based upon their own Risk Assessments	RP	Ongoing
Aircraft Fuelling Operators to report to their immediate airport supervisors a Near Miss every time it is identified that airline personnel do not use PPE during fuelling operations, as required for the tasks they undertake	RP	Ongoing

Operations Bulletin

Table 1 Action Type Codes

Action Types	JIG Bulletin Action Type Definition
JS	Change to JIG Standard – to be adopted by JV and/or Operator to continue to meet the JIG Standard(s) (JIG 1, 2, 4) (**).
RP	JIG Recommended Practice which the JV should consider adopting as its own practice (**).
I	Issued for information purposes only.
Note (**) - If the JV agreements require any of the JIG Standards and/or any of the JIG Common Processes as the governing operational standard then adoption of changes to applicable JIG Standards and/or Common Processes should not be considered optional by the JV Board.	

Note: This document is intended for the guidance of Members of JIG and companies affiliated with Members of JIG, and does not preclude the use of any other operating procedures, equipment or inspection procedures.

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